



# नेशनल प्रोजेक्ट्स कन्सट्रक्शन कारपोरेशन लिमिटेड

(भारत सरकार का उद्यम)

NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED  
(A GOVERNMENT OF INDIA ENTERPRISE)

केन्द्रीय कार्यालय : प्लॉट नं. 148, सेक्टर - 44, गुरुग्राम - 122 003 (हरियाणा)  
CORPORATE OFFICE: PLOT NO.148, SECTOR-44, GURUGRAM-122 003 (HARYANA)

MINIRATNA : CATEGORY-I COMPANY

ISO 9001: 2015

## Advt. No. NPCC/Regular/Finance/Sept./2024

NPCC Limited is a Mini Ratna Category-I, Premier Schedule 'B' CPSU. The Company is engaged in Engineering Construction, Planning, Operation and Project Management Consultancy in the fields of Industrial Infrastructure, Thermal, Hydroelectric, Tunnelling, Railways, Highways, Surface Transport, Townships, Buildings, Dams, Weirs, Barrages, Public Health, Environmental Engineering and Border Fencing & Flood Lighting Works etc. NPCC Limited, having an annual turnover of more than Rs.1 600 crores, is in urgent need of dynamic and result oriented persons as executives on regular basis at NPCC offices and projects all over India and abroad, whose details are as under :-

### Vacancies (Shortfall / Current)

S. N.	Post/ Scale of pay (Rs.) / No. of tentative vacancies	Upper Age limit as on 31.08.2024	Essential Qualification as on 31.08.2024	Essential Post Qualification Experience as on 31.08.2024
1.	Manager (Finance)  E-2 (50000-160000) (IDA)  Total-4 tentative vacancies <u>Breakup:</u> <b>UR-3</b> <b>OBC(NCL) -1</b>	35 years	CA/CMA/MBA(Fin.)	Candidate must have 08 years post qualification experience:  i) if working in regular cadre or on contractual basis in pay scale, in NPCC/other Government/Semi-Government Organizations/Public Sector Undertakings/Autonomous Bodies/Govt. institutions, then out of 08 years, candidate should have minimum two years' experience in next below pay scale of Rs. 40000-140000 (IDA) OR PB Level 9(CDA) OR equivalent, <b>OR</b>  ii) if working on contractual basis on consolidated remuneration, in NPCC/other Government/ Semi-Government Organizations/Public Sector Undertakings/ Autonomous Bodies/ Govt. Institutions OR in non-government / private sector, then out of 08 years, candidate should be drawing CTC equivalent to next below pay scale, i.e. pay scale of Dy. Manager : Rs. 10.95 lacs per annum for at least two years, on the cut-off date specified in advertisement, i.e. 31.08.2024. Form 16, duly signed by authorized officer shall be required from candidates claiming such CTC, if applicable.  The prospective candidate will be responsible in Institutional Finance, Budgetary Planning & Control, Central Treasury Management, Resources Generation,

				control of Accounts, Investment Planning & Management, Auditing Management, Financial Analysis and Reporting, Taxation, Finance & Costing of Projects, MIS etc., Income tax and all other Taxation matters, coordination with statutory/ Govt. Auditors. Knowledge of GST and Ind AS is desirable.
2.	Dy. Manager (Finance)  E-1 (40000-140000) (IDA)  Total – 12 tentative vacancies <b>Breakup:</b> <b>UR-7</b> <b>OBC(NCL) -3</b> <b>SC-1</b> <b>EWS-1</b> <b>[Post reserved for PwBD-1]</b>	30 years	CA/CMA/MBA (Fin.)	<p>Candidate must have 03 years post qualification experience:</p> <p>i) if working in regular cadre or on contractual basis in pay scale, in NPCC/other Government/Semi-Government Organizations/Public Sector Undertakings/Autonomous Bodies/Govt. institutions, then out of 03 years, candidate should have minimum two years' experience in next below pay scale of Rs. 30000-120000 (IDA) OR PB Level 6(CDA) OR equivalent,</p> <p><b>OR</b></p> <p>ii) if working on contractual basis on consolidated remuneration, in NPCC/other Government/ Semi-Government Organizations/Public Sector Undertakings/ Autonomous Bodies/ Govt. Institutions OR in non-government / private sector, then out of 03 years, candidate should be drawing CTC equivalent to next below pay scale, i.e. pay scale of Asstt. Manager : Rs. 8.22 lacs per annum for at least two years, on the cut-off date specified in advertisement, i.e. 31.08.2024. Form 16, duly signed by authorized officer shall be required from candidates claiming such CTC, if applicable.</p> <p>The prospective candidate will be responsible in Institutional Finance, Budgetary Planning &amp; Control, Central Treasury Management, Resources Generation, control of Accounts, Investment Planning &amp; Management, Auditing Management, Financial Analysis and Reporting, Taxation, Finance &amp; Costing of Projects, MIS etc. Knowledge of GST and Ind AS is desirable.</p>

#### **APPLICATION FEE AND PROCEDURE FOR APPLYING**

<b>Application Fee (Non-Refundable)</b>	<b>General &amp; OBC Candidate</b>	<b>SC/ST/PwBD/ EWS/Ex-Servicemen</b>	<b>Application fee to be paid online and Bank Details are as under</b>
All Posts	Rs. 1000/-	Nil	Current Account No.: 2033201052945 IFSC Code: CNRB0002784 Bank Name: Canara Bank, Gurgaon Millennium Plaza, Gurgaon, Haryana-122009 Beneficiary Name: National Projects Construction Corporation Limited

The application fee is to be paid online in the bank account as provided above and proof of the same containing the UTR / Transaction number of aforesaid payment, is to be attached with the application form. The application is to be made in the prescribed application form which is attached with this advertisement. The application in the prescribed proforma (attached) along with the proof of payment (online) of application fee, photograph and self attested copies of the documents viz. (a) Matriculation / Secondary Certificate as proof of date of birth (b) Complete set of marksheets / degree certificate in support of qualification (c) Proof of complete experience along with pay scales/CTC for each position held with all past and present service certificates showing tenure proof (d) Valid Caste certificate in format prescribed by the Government of India (if Applicable) (e) Disability certificate issued by Competent Authority(if applicable) and (f) Pay-in-slip and latest Form-16 (g) Income & Asset Certificate for reservation under EWS (if applicable) (h) Aadhar Card and any other documents in support of application, should reach the office of **General Manager (HR), NPCC Limited, Corporate Office, Plot No. 148, Sector-44, Gurugram – 122003. (Haryana), Tel. Ph. No. 0124-2385223, on or before 30 days from the date of publication of advertisement in Employment News.** The envelope should be superscribed with “**Advt.No.NPCC/Regular/Finance/Sept./2024– Post applied for \_\_\_\_\_**”. Any application received beyond this date shall not be entertained.

### **SELECTION PROCEDURE**

The selection procedure will be decided by NPCC depending upon the response received against each post. The selection criteria can be by way of Personal Interview or by any other appropriate way. Decision of NPCC will be final in this regard. The final selection of the candidates will be based on the performance in the interview, or by any other appropriate way, whereafter the “Offer of Appointment” shall be issued. Selected candidates will be on probation for one year.

### **GENERAL**

1. For all posts, only Indian Nationals shall be eligible to apply.
2. All qualifications should be in full-time/part-time and regular/distance mode from any University / Institution recognized by UGC/AICTE or any Indian/foreign University/Institution which has been granted equivalence/recognition by AIU.
3. Candidates applying for more than one post should apply separately for each post.
4. Fee, once paid, will not be refunded under any circumstances, nor would this fee be held in reserve for future selection. Candidates are therefore requested to verify their eligibility before paying the application fee.
5. Candidates are advised to give specific, correct and full information. All original certificates/documents in support of information furnished in the application form are to be produced at the time of interview, failing which the candidates will be disqualified for appearing in Interview. Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false / fabricated or is not found in conformity with eligibility criteria mentioned in the advertisement.
6. Person with Bench mark Disability (PwBD) can also apply for any of the above posts. Reservation against sub-quota for minority community in the post reserved for OBC(NCL) will also be applicable as per Govt. guidelines.
7. Reservation of vacancies in respect of Economically weaker sections, Scheduled Castes, Scheduled Tribes, Other Backward Classes including minority (non-creamy layer), Ex-Servicemen, Persons with Benchmark Disabilities (degree of disability 40% or above) as per Govt. of India guidelines. However, candidate must furnish the certificate which is valid as per Central Govt. guidelines, on the cut-off date, i.e., 31.08.2024.
8. Upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer), and PwBD & Ex-Servicemen as per Govt. of India rules. For internal candidates, age is no bar.
9. Candidates applying under EWS category should submit their Income and Asset Certificate as per Govt. of India Guidelines. Persons with Benchmark Disabilities are required to furnish prescribed Medical Certificate in relation to their disability as per the Govt of India Guidelines.
10. The crucial cutoff date for all eligibility criteria including age limit, post qualification experience, CTC/Pay Scale, etc., shall be 31.08.2024.
11. Candidates working in Government/Semi-Government /State Government Organizations/Public Sector Undertakings / Autonomous Bodies should apply through proper channel or furnish “NO OBJECTION CERTIFICATE” at the time of interview. However in the

- event of difficulty in getting NOC from their parent department, they may submit an undertaking at the time of Interview that they will not claim any service transfer benefits/protection of pay in case of their selection. However, they have to produce the proper relieving order from their organization, in the event of their selection, at the time of reporting for joining.
12. Only those candidates who are shortlisted to be called for interview will be paid to and from rail fare as per the following norms: 3<sup>rd</sup> AC Sleeper for E-2 & E-1 level, from the nearest railway station of the declared place of residence by the shortest route beyond 30 km. subject to production of rail ticket.
  13. Selected candidates will be required to serve in any part of India/abroad as per the discretion/requirement of NPCC.
  14. Wherever CGPA/OGPA or grading system in a degree is awarded; equivalent percentage of marks should be indicated in the application form as per norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her university/institute at the time of Interview.
  15. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview / considered further for selection process.
  16. Fringe Benefits: DA, HRA, Perks, CPF, Gratuity, Leave Encashment etc. will be admissible as per NPCC Rules.
  17. No. of vacancies mentioned above, may increase or decrease depending upon the requirement of the company.
  18. NPCC reserves the right to cancel this advertisement and/or the selection process for any of the above posts without assigning any reason.
  19. Appointment to the post in the Corporation will be subject to the selected candidate being found medically fit by an approved Government hospital/medical board.
  20. Candidates are advised to keep their e-mail-ID active at least for one year. No change in e-mail-ID will be allowed once entered. All future correspondence shall be sent via e-mail only.
  21. Any corrigendum/addendum/errata in respect of the above advertisement shall be made available only on our official website [www.npcc.gov.in](http://www.npcc.gov.in). No further press advertisement will be given. Hence prospective applicants are advised to visit NPCC website regularly for the above purpose.
  22. Any canvassing, directly or indirectly, by the applicant will disqualify his/her candidature.
  23. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdictions of Courts at Delhi. In case of any ambiguity / dispute arising on account of interpretation other than English, the English version will prevail.
  24. NPCC will not be responsible for non receipt / late receipt of any communication/application due to postal or any other reason.
  25. Application should be sent by Speed post/ Regd. Post only. No applications will be accepted by hand.
  26. Applications which are incomplete in any respect will be rejected or if applications are not enclosed with the required documents, as mentioned above, in clause (a) to (h) under "application fee and procedure for applying", can be rejected and the fee will be forfeited.
  27. No correspondence or personal enquiries shall be entertained by NPCC.
  28. Applications received after the due date will not be entertained. Those received after the last date of receipt of applications shall not be considered and treated as rejected & the application fee will not be refunded.
  29. Please do not send any original documents/certificates with the application.
  30. In case of variation in name/surname/ name spelling mentioned in the application with that in the respective certificates pertaining to education/professional qualification/ caste/etc., the applicant shall be required to submit a certificate from SDM or equivalent to this effect along with the respective documents at the time of interview, failing which the candidature shall be liable to be cancelled. In case of change of surname of female after her marriage, the candidate is required to furnish marriage certificate.



**APPLICATION FORM**

Miniratna: Category-I Company  
ISO 9001: 2015

**Advt. No.:NPCC/Regular/Finance/Sept./2024**

Affix Your Recent  
Passport  
Size Color  
Photograph

**Application for the post of:** \_\_\_\_\_

1. Name of Candidate (as recorded in Matriculation or equivalent certificate):


2. Father's Name (as recorded in Matriculation or equivalent certificate):


3. Mother's Name (as recorded in Matriculation or equivalent certificate):


4. Gender:

5. Religion:

6. Marital Status:

(If married, Spouse Name & Nationality)

Married	Unmarried	
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7. Date of Birth (DDMMYYYY):

8. Birth Place/District:

9. Birth State/UT:

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10. Nationality:

11. Mother Tongue:

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12. Age as on 31/ 08/2024 ):Years\_\_\_\_\_Months\_\_\_\_\_Days\_\_\_\_\_

13. Domicile :

14. Blood Group:

15. Identification Marks:

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16. Candidate belongs to:

SC	ST	OBC(NCL)	ESM	PwBD	EWS	UR
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17. Languages Known:

Language	Read	Write	Speak

18. Educational / Professional Qualifications:

Name of Examination	Name of School / College / Institute	University / Board	Year & Month of Passing	% of marks	Div. / Class

19. Highest qualification in Hindi: \_\_\_\_\_

20. Post Qualification Experience:

Post Held	Name of Organization	Pay Scale / Salary Drawn / CTC	Period of Service		Regular Basis/ Contract Basis / Any other
			From DD/MM/YY	To DD/MM/YY	

21. Total Post Qualification Experience (as on 31/08/2024): Years: \_\_\_\_\_ Months: \_\_\_\_\_ Days \_\_\_\_\_.

22. Correspondence Address:

23. Permanent Address:

PIN: _____	Mob/ Phone No.: _____
PIN: _____	Mob/ Phone No.: _____

24. PAN No.: \_\_\_\_\_ 25. Aadhar Card No.: \_\_\_\_\_

26. Guardian/Emergency Contact No.: \_\_\_\_\_ 27. Valid E-Mail ID: \_\_\_\_\_

28. Passport No.: \_\_\_\_\_ Valid up to \_\_\_\_\_

29. Any close relative (of applicant) working in NPCC Limited. Yes/ No. If Yes, details: \_\_\_\_\_

30. Application Fee details, if applicable:

UTR/Transaction No. \_\_\_\_\_ Amount \_\_\_\_\_ Date of Payment \_\_\_\_\_

Payment made in Account No. \_\_\_\_\_ Bank Name & Branch \_\_\_\_\_

**Note:** CV may be attached separately giving details of experience and / or any other information that candidate may like to furnish.

**DECLARATION:**

I hereby certify that the above information furnished is true & correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information. In case, I have given wrong information and / or suppressed any factual information, then my services are liable to be terminated without giving any notice or reasons thereof. I am not aware of any circumstances, which might impair my fitness for employment under Government.

**Date:**

**Place:**

**Signature of Applicant**